



2018
UNIVERSITY OF HEALTH SCIENCES
APPLICATION DATES

Application Dates	:	14 May-22 June 2018
Pre-evaluation	:	25-29 June 2018
Announcement of Pre-evaluation Results	:	2 July 2018
Interview	:	10-13 July 2018
Announcement of Placement Results	:	18 July 2018
Registration	:	23-30 July 2018
Announcement of Stand-by Students Who Earned the Right for Registration	:	1 August 2018
Registration for Stand-by Students Who Earned the Right for Registration	:	6-10 August 2018
Proficiency Exam (Turkish/English)	:	Date of exam will be announced on the website.

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Mekteb-i Tıbbiye-i Şahane (Haydarpaşa) Külliyesi
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1. GENERAL INFORMATION, BASIC PRINCIPLES AND RULES

1.1. This guide contains the regulations and procedures which must be followed by the students from abroad who wish to apply to University of Health Sciences (UHS) for the years 2018-2019.

1.2. All correspondence between UHS and applicants must be in Turkish or English, using the Latin alphabet.

1.3. The results of UHS Foreign Student Examination (“SBÜYÖS”) are applicable only for students who wish to be enrolled in an associate degree and/or undergraduate program at UHS. SBÜYÖS results cannot be used for transfers and/or graduate programs.

1.4. UHS is not responsible for neither any accommodation and maintenance problems that students may encounter nor for securing a scholarship or a residence permit.

1.5. Application fee that applicants pay may not be credited towards future examination dates. Applicants who pay the application fee, but decide not to apply, or those whose applications are invalid, or those who do not or cannot take the interview, or those who are not allowed to sit the interview, or who fail the interview or who pay for any procedure that does not require payment cannot claim the right to a refund of the fees paid. Applications of those who have not paid the contribution fee for expenditures will not be accepted.

1.6. UHS reserves the right to make any such changes in the regulations of the examination as deemed necessary, pursuant to the rulings of executive, legislative, and/or judicial bodies, and/or of the Council of Higher Education Council (“YÖK”), UHS Executive Board or the UHS Senate which may come into effect after the announcement of this guide. The procedure to be followed in such a case will be determined by UHS. Furthermore, any contingency not specifically covered in this Guide will likewise be dealt with by the UHS Senate.

1.7. SBÜYÖS Guide will not be published or distributed in paper form.

2. APPLICATION REQUIREMENTS

2.1. All applications will be accepted and evaluated on condition that the applicant is either in the final year of his/her secondary education or has completed it and provided that the applicant:

a) is a foreign student

b) has expatriated him/herself from Turkish citizenship despite being a Turkish citizen by birth with the permission of the TR. Ministry of Internal Affairs and /or is the minor child of such people who have expatriated themselves from Turkish citizenship and is registered on his/her parents’ citizenship expatriation document, on condition that he/she provides proof of ownership of the document for the employment of the rights granted by the law no. 5901 of the Law on Turkish Citizenship. (The Article 7 of the mentioned Law no. 5901 stipulates that “(1) A child born in Turkey or abroad to a mother or father of Turkish nationality in a legal marriage bond is a Turkish citizen”. Accordingly, applicants are recommended to review the law on Turkish citizenship)

c) has a birthright foreign citizenship but has later acquired Turkish citizenship, and thus dual citizenship.

d) is a Turkish national who either completed last three years of high school or all high school years in a foreign country (except Turkish Republic of Northern Cyprus (TRNC)) including Turkish high schools working under the legacy of Turkish Ministry of Education before 01.02.2013.

e) is a Turkish national who started high school education after 01.02.2013 and completed their education in a high school including those which work under the legacy of Turkish Ministry of Education in foreign country (except TRNC).

f) is a TRNC citizen living in TRNC having completed his/her secondary education in TRNC, and received GCE AL examination results, or has/will receive GCE AL examination results after registering

and receiving education in a college or high school in other countries between 2005-2010.

2.2. Applications of the following individuals will not be accepted. The applicants who;

a) have Turkish citizenship (excluding those who have completed their secondary education in a foreign country other than TRNC),

b) have TRNC citizenship (excluding those who have completed their secondary education in TRNC having received GCE AL examination results, and those who have/will have GCE AL examination results after registering and receiving education in a college or high school in other countries between 2005-2010)

c) have dual citizenship with a birthright Turkish citizenship (excluding those who have completed his/her secondary education in a foreign country - including Turkish Schools in that country- except TRNC (2,1/d-e),

d) have dual citizenship one of which is TRNC citizenship (excluding those who have completed their secondary education in TRNC having GCE AL examination results and those who have/will have GCE AL examination results after registering and receiving education in a college or high school in other countries between 2005-2010)

e) have Turkish citizenship and have attended foreign high schools or foreign embassy schools in Turkey, or have the condition that is defined on article 2.1/b.

f) have been dismissed from a higher education institution in Turkey due to a disciplinary action or proven to cheat in an examination administered by ÖSYM or ÜYÖS in previous years,

g) have acted physically or ideologically against the T.R. or have lost their Turkish citizenship as a legal penalty.

Even if these individuals take the examination, the scores they obtain will be invalid.

3. APPLICATION PROCEDURES

3.1. All the applications for the exam must be completed through the Application System. Applications are accepted only within the application period.

3.2. Documents That Must Be Uploaded To The System During Online Registration

The application of those who did not upload all the necessary documents to the system during the online application will not be taken into consideration for pre-evaluation. The applicant's registration process will be carried out with the original documents of the ones uploaded to the system.

3.2.1. High School Diploma and Its Turkish Translation:

If the original high school diploma is not in Turkish or English, the Turkish translation prepared by a Certified Translator Office needs to be uploaded. Applicants who have not yet received their diploma shall present an official document from their high school with their predicted graduation date and grade. (During registration applicants should present the 'Equivalency Document' obtained from the TR Ministry of National Education or the Turkish Embassy, showing that their diploma is equivalent to the ones earned from the Turkish High Schools).

3.2.2. Official Transcript: Applicants shall present their official transcript, which shows the courses and grades they have earned in high school, and is approved by the High School Directorate. The transcript must contain all the grades of the courses completed in all the years of the high school. If the original transcript is not in Turkish or in English, the Turkish translation prepared by a Certified Translator Office shall be presented along with the original transcript. Applicants who are currently receiving education from another university or who have graduated from another university need to present the transcript of the courses that they took from those universities.

3.2.3. Valid Exam Result: The YÖS exam result that will be used for the registration needs to be uploaded. Only the exams in Appendix-1 are accepted. **If the applicant has more than one YÖS result,**

he must then upload only one of his YÖS results. Registration cannot be made with other exams aside from the ones indicated. If the applicant cannot upload his YÖS result due to technical reasons, the registrar's Office can help with their application, when the applicant applies in person during the application dates. Objections and demands for correction won't be possible after the application dates.

3.2.4. Passport Photocopy: Applicants who possess a passport need to upload the page of their passport which contains their photo. The passport page does not need to be approved. Applicants who do not possess a passport do not need to upload anything about this matter.

3.2.5. Photograph: A passport photo taken from the front side

3.2.6. Bank receipt showing that the applicant has paid the right amount for their own country specified in Appendix-2: Country Categories.

3.3. Payment of the Application Fee

3.3.1. Applicants must pay the application fee to the bank account detailed below in order to apply through the Application System using their *Username and Password*.

3.3.2. Applicants can deposit the required application fee from any branch of the bank in Turkey. Applicants outside Turkey can deposit the required application fee from a correspondent bank or any other internationally active bank (SWIFT Code: TVBATR2AXXX).

3.3.3. Applicants who are to deposit the application fee, from within or outside Turkey, should be careful about the following points:

- Applicants are considered to have paid the application fee for expenditures only after the funds have been transferred and credited to SBÜ's account.
- Personal checks, money orders, travelers' checks, postal orders, bank notes or any other form of money transfer are not acceptable; bank checks, postal orders or money enclosed in an envelope should not be sent by post.
- The processing fee that may be charged by the bank for the service of depositing the application is not included in the application fee.
- The application will be invalid unless the application fee has been paid.
- The name of the applicant must be written on the bank receipt as an explanation.
- Applicants should check the information on the confirmation slip to make sure it is accurate before leaving the bank. Any mistakes should be corrected immediately.

3.3.4. Applicants who have paid the application fee must upload their payment receipt online through the Application System.

3.3.5. During the dates when the pre-evaluation results are announced, applicants need to check their application status through the Application System.

3.4. Creating a New User Account and Obtaining a Username

3.4.1. Applicants should create a new user account on the Application System and obtain a *Username and Password* within the application period.

3.4.2. Applicants are fully responsible for any negative consequences that may arise due to the errors they make while creating their user account. Fields requiring the ID information should be filled in with the information on the applicant's passport without any changes and/or abbreviations.

3.4.3. Applicants should also upload their passport style photograph electronically. Since this photograph will be used on the Application Card, the Result Card, as well as for registration and on the Student Identity Card, it must be taken within the last three months before the application date, and must portray the applicant as easily recognizable.

3.4.4. The *Username* of the applicants who have successfully completed the registration process will be sent by email through the system. Applicants should activate their account using the activation link in the

e-mail.

3.4.5. As the *Username and Password* is necessary for all stages of the application and for all future transactions with SBÜ, applicants should record and keep them in a safe and easily-accessible place.

4. PRE-EVALUATION OF THE APPLICATIONS

4.1. The suitability of the application is evaluated by the YÖS Commission in the framework of UHS (SBÜ) Directive and conditions defined in Appendix-1.

4.2. Evaluation of the applications and placement of the applicants are completely under the authority of UHS. UHS is free to fill or not to fill the vacant quotas. Having fulfilled the application conditions does not mean that the applicant has been accepted for placement.

4.3. In accordance with their success ranking, candidates whose applications meet the application requirements, will be announced for interview in accordance with the quota determined by YÖK for each programme as a maximum of **3 (three) times** the number of candidates. In the circumstance where the number of applicants is less than 3 times the number of applicants quota announced by YÖK or if the program quota has not been filled, candidates may be accepted for interview with their secondary education performance grade, diploma grade or the university application exam result that is valid in their country. Within this scope, there is no limit of validity for the exams under the status of high school final exam which will be used in the evaluation of the candidates. However, the exams under the status of university entrance exam are valid for two years from the exam entrance date.

4.4. All documents required at the application needs to be approved from the concerned places.

5. EVALUATION

5.1. In line with the criteria accepted by our university (**Appendix-1**), candidates are evaluated according to their YÖS exam results and interview results. The success of the candidates is calculated by taking into account 70% of the YÖS exam result and 30% of the interview result. In the case where there is an equality, the students' date of birth will be taken into account, whereby the younger candidate will be accepted.

5.2. Candidates can reach their evaluation results through the Application System.

6. QUOTAS FOR UHS (SBÜ)YÖS PROGRAMS

The final quotas will be announced after the approval of the Council of Higher Education.

7. PROCEDURES FOR PROGRAM PREFERENCE AND PLACEMENT

7.1. Applicants may choose a maximum of 2 (two) programs of their preference. The applicant's first choice will be given priority during placement.

7.2. In the placement process, 20% country barrier will be applied to the total quota of each program. If the quota has not been filled up, the university may place students by considering the number of the country and other related issues.

7.3. Applicants will be placed in only one program according to their preference and the result of evaluation made by the YÖS commission.

7.4. The placement results of the applicants will be announced on the Application System on the dates indicated on the academic calendar. Applicants will learn their placement results using their usernames and passwords.

7.5. Stand-by applicants earning the right for registration will be announced on the SBÜ website. The registration of the stand-by applicants will be coordinated by the SBÜ Students Affairs Department.

8. REGISTRATION

8.1. Each applicant accepted in a SBÜ program, regardless of his/her level in Turkish, must comply with the regulations of SBÜ and submit the required documents at the beginning of the academic year 2018-2019, and register within the stated registration dates. Where necessary, registration can be done with a power of attorney.

8.2. With the acceptance letter by SBÜ, students must obtain the education visa from embassies or consulates of the Republic of Turkey abroad.

8.3. Applicants who are in Turkey need to get a residence permit from the Provincial Police Headquarters instead of an education visa.

8.4. Registration is made every year at the place and time announced by the Department of Student Affairs. Applicants who are not able to complete their registration in the given time interval lose their registration rights.

Necessary documents for registration:

8.5. Applicant's "Online Application Form",

8.6. The "Equivalency Document" obtained from the Turkish Embassy, Turkish Consulate or Provincial National Education Directorates, that indicates the applicant's high school certificate is equivalent to the Turkish high schools diplomas,

8.7. The original of the high school certificate or diploma, and its notarized Turkish translation approved by the Turkish Embassy or the Turkish Consulate,

8.8. The YÖS exam results approved by the Higher Education Institution conducting the exam (Accepted YÖS exams are indicated in **Appendix-1**), and if there is a confirmation code on the result, then its printout.

8.9. The notary or Turkish external representer certified copy of Passport pages with student visa that show identification information of the student and passport validation date,

8.10. The document of residency (It has to be given within one month after registration),

8.11. The bank receipt that indicates the paid tuition fee,

8.12. Financial assurance declaration with the candidate's signature,

8.13. Minimum 60 or more days valid visa, visa exemption or residence permit,

8.14. Conditions related to Turkish-English proficiency, equality and exemption from the preparatory class can be accessed from the website: (<http://www.sbu.edu.tr/Ogrenci/OgrencilerleIlgiliMevzuat>)

8.15. Applicant's original Turkish proficiency document approved by the concerned institution (Turkish Language and Research Center of the University, Yunus Emre Institute), the certified form of the document by the Turkish Embassy or Turkish Consulate.

8.16. The Turkish proficiency level of the registered students, who do not have a Turkish proficiency certificate will be determined according to the results of the Turkish Proficiency exam administered by the Department of Turkish Language in our university. If one cannot get 75 points and over from this exam, they must attend the one-year preparatory Turkish program. The students who certify their Turkish proficiency by the beginning of the third semester at the latest can start their program.

8.17. The students, who are admitted to programs in English (%30) are subject to the "Regulations on Foreign Language Teaching in Higher Education Institutions and the Principles that will be followed in Foreign Language Teaching"

a) In order to be exempted from the English preparatory class, the students need to:

1) certify that they have obtained the scores from national and international exams accepted by our university,

2) certify that they have completed their secondary education (at least the last three years) in

a native-speaking country of English, at an institution the citizens of the specific country attend

3) be successful at the English Proficiency Exam administered by our university at the beginning of the related academic year

b) The maximum length of the preparatory program is two years. According to the regulations of their registered program, the students must certify their Turkish and/or English proficiency by the end of two years at most, and then start their education at the programs they registered.

c) The maximum length of the preparatory program is two years. According to the regulations of their registered program, the students must certify their Turkish and/or English proficiency by the end of two years at most, and then start their education at the programs they registered.

8.18. Six passport photographs 4,5 x 6 cm. (taken within the last six months, frontline, where the candidate must be easily recognizable),

8.19. The health board report indicating the applicant's health condition,

8.20. Civil Registry with Full Record from those who hold citizenship of other countries by birth and have gained the citizenship of The Republic of Turkey / those who hold dual-citizenship,

8.21. Foreign students who are registered at the university can have a general health insurance for paying a general health prim if they want and apply in three months from their registrations.

8.22. The application of a candidate is rejected if the candidate provides misinformation or has taken any action in trying to deceive the YÖS committee. If these applicants are registered at the University their registrations are cancelled. If this kind of action is noticed at the beginning of the education year, the stand-by candidates are registered to the university. The necessary legal action will be taken for those whose activities constitute crime.

9. TUITION

The tuition for 2018-2019 will be decided annually by our university's board of directors on the basis of the "Decision on the Determination of the Contribution Margins and Tuition Fees for the Higher Education Institutions Current Service Costs being taken as Student Contribution"

10. Abbreviations

IBAN: International Bank Account Number

TRNC: the Turkish Republic of Northern Cyprus

SBÜ: Sağlık Bilimleri Üniversitesi

ÜYÖS: University Entrance Examination for Students from Universities Abroad

YÖS: University Entrance Examination for Students from Abroad

ÖSYM: Student Selection and Placement Center

YÖK: the Council of Higher Education

Appendix-1
2018-2019 Academic Year

CRITERIA FOR ACCEPTING FOREIGN STUDENTS OR STUDENTS FROM ABROAD

Akdeniz Üniversitesi Yurt Dışından veya Yabancı Uyruklu Öğrenci Sınavı (AKUS)	Grades/results of the last two years are accepted from these exams.
Ankara Üniversitesi Yurt Dışından veya Yabancı Uyruklu Öğrenci Sınavı (AYÖS)	
Atatürk Üniversitesi Yurt Dışından veya Yabancı Uyruklu Öğrenci Sınavı (ATAYÖS)	In the applicant's applications, the grades must be a minimum of; - 80 for the Faculty of Medicine and Dentistry, - 70 for the Faculty of Pharmacy, - 60 for the Faculty of Nursing, and Health Sciences - 40 for the School of Health Sciences
Celal Bayar Üniversitesi Yurt Dışından veya Yabancı Uyruklu Öğrenci Sınavı(CBÜYÖS)	
Dokuz Eylül Üniversitesi Yurt Dışından veya Yabancı Uyruklu Öğrenci Sınavı (DEYÖS)	
Ege Üniversitesi Yurt Dışından veya Yabancı Uyruklu Öğrenci Sınavı (EGEYÖS)	
Erciyes Üniversitesi Yurt Dışından veya Yabancı Uyruklu Öğrenci Sınavı (ERÜYÖS)	
Fırat Üniversitesi Yurt Dışından veya Yabancı Uyruklu Öğrenci Sınavı (FÜYÖS)	
İstanbul Üniversitesi Yurt Dışından veya Yabancı Uyruklu Öğrenci Sınavı (İÜYÖS)	
Kocaeli Üniversitesi Yurt Dışından veya Yabancı Uyruklu Öğrenci Sınavı (KOÜYÖS)	Applicants can apply for the interviews to be made in overseas centers on the basis of our international agreements by using their scores of secondary education (OÖBP), diploma scores or the university entrance exams valid in their own country.
Marmara Üniversitesi Yurt Dışından veya Yabancı Uyruklu Öğrenci Sınavı (MÜYÖS)	
Mersin Üniversitesi Yurt Dışından veya Yabancı Uyruklu Öğrenci Sınavı (MEÜYÖS)	Applicants who complete the application whilst meeting the above requirements and are accepted to the program concerned, will be evaluated by the SBÜYÖS Commission in line with the established guidelines.
Muğla Sıtkı Koçman Üniversitesi Yurt Dışından veya Yabancı Uyruklu Öğrenci Sınavı	
Pamukkale Üniversitesi Yurt Dışından veya Yabancı Uyruklu Öğrenci Sınavı (PAÜYÖS)	
Recep Tayyip Erdoğan Üniversitesi Yurt Dışından veya Yabancı Uyruklu Öğrenci Sınavı (RTEÜYÖS)	
Selçuk Üniversitesi Yurt Dışından veya Yabancı Uyruklu Öğrenci Sınavı (SÜYÖS)	
Uludağ Üniversitesi Yurt Dışından veya Yabancı Uyruklu Öğrenci Sınavı (UÜYÖS)	
Yıldız Teknik Üniversitesi Yurt Dışından veya Yabancı Uyruklu Öğrenci Sınavı (YTÜYÖS)	

Appendix-2
2018-2019 Academic Year

Tuition for students from abroad and foreign students according to the country categories

Category 1

Andorra, Antigua & Barbuda, Aruba, Australia, Bahamas, Bahrain, Barbados, Belgium, Bermuda, Britain Virgin Islands, Brunei, Canada, Cayman Islands, Channel Islands, Chile, Croatia, Cyprus, Curacao Islands, Estonia, Faroe Island, Finland, France, Germany, Gibraltar, Greece, Greenland, Guam Island, Hong Kong, Hungary, Iceland, Ireland, Man Island, Israel, Italy, Japan, Kuwait, Latvia, Liechtenstein, Lithuania, Luxembourg, Makau Island, Malta, Monaco, Nauru Island, Holland, New Caledonia., New Zealand, Northern Islands, Norway, Portugal, Kingdom of Oman, Poland, Puerto Rico, Qatar, San Marino, Saudi Arabia, Seychelles, Singapore, St. Martin Island, Slovakia, Slovenia, Spain, St. Kitts and Nevis Islands, Sweden, Switzerland, Taiwan, Trinidad and Tobago, Turkey, Turks and Caicos Islands, United Arab Emirates, United Kingdom, the U.S., Uruguay, Virginia Islands

50 \$ or 50 € or 200 TL

Category 2

Albania, Algeria, American Samoa, Angola, Argentina, Azerbaijan, Belarus, Belize, Bosnia and Herzegovina, Botswana, Brazil, Bulgaria, China, Colombia, Costa Rica, Cuba, Dominican Republic, Ecuador Ginesi, Ecuador, Fiji, Gabon, Georgia, Grenada, Jamaica, Jordan, Kazakhstan, Guyana, Iran, Iraq, Lebanon, Libya, Macedonia, Maldives, Marshall Islands, Mauritius, Mexico, Montenegro, Namibia, Palau, Panama, Paraguay, Peru, Romania, Russian Federation, Serbia, South Africa, St. Lucia, St. Vincent and Grenadines, Suriname, Thailand, Turkmenistan, Tuvalu, Venezuela

40 \$ or 40 € or 150 TL

Category 3

Armania, Bangladesh, Butan, Bolivia, The Green Nose Islands, Cambodia, Cameroon, Republic of Congo, Ivory Coast, Djibouti, Arab Republic of Egypt, El Salvador, Ghana, Guatemala, Honduras, India, Indonesia, Kenya, Kiribati, Kosovo, Kyrgyzstan, Lao PDR, Lesotho Mauritania, Micronesia Federal States, Moldova, Mongolia, Morocco, Myanmar, Nicaragua, Nigeria, Pakistan, Papua New Guinea, Philippines, Samoa Independent State, Sao Tome and Principe Dem. Cum, Solomon Islands, Sri Lanka, Sudan, Swaziland, Syria, Tajikistan, East Timor, Tongo Kingdom, Tunisia, Ukraine, Uzbekistan, Vanuatu Republic, Vietnam, Palestine, Yemen, Zambia

30 \$ or 30 € or 100 TL

Category 4

Afghanistan, Benin, Burkina Faso, Mozambique, Burundi, Central African Republic, Chad, Comoros, Democratic Republic of the Congo, Eritrea, Ethiopia, Gambia, Guinea Bissau, Republic of Haiti, Korea Dem. People's Republic, Liberia Republic, Madagascar, Malawi Republic, Mali, Nepal, Niger, Rwanda, Senegal, Sierra Leone Republic, Somalia, South Sudan, Tanzania, Togo, Uganda, Zimbabwe

10 \$ or 10 € or 50 TL

*** 2017 Income Status by the World Bank was used for country categories.**